READ ME for Membership Profile Page

Member profiles are only partially in alphabetical order. Web site administrators appear first, followed by board members. Members joining after June 2018 will appear at the end of the list.

To **view any member's profile**, click on their image or name. To return to the membership grid, click on 'AWC Members' next to their image and name.

To **view and edit your own profile**, click on your image or name. To return to the membership grid, click on 'AWC Members' next to their image and name.
From here you may:

> **Add or change your profile image**: You may upload a photo of yourself by clicking on the profile image area, and a background photo by clicking on that area. Follow the prompts to upload a photo, crop it, and save it. We encourage you to use a photo of yourself, not your pet or something else! The profiles are visible to members only. You can change the images any time.
> **Edit your contact information:** Select the 'About' tab, then select 'Edit Profile'. Edit, add, or delete information, then click 'Save'. Please note that this does not automatically notify the membership chair, so any changes should also be sent to lizgrimes@comcast.net
> **Messages tab:** Messages you have sent and received are visible here. It is easier to send a message to a member by selecting 'message' from their profile rather than from your own (see below).
> **Notifications tab:** When blogging is enabled, this tab will display notifications when a new blog entry is posted (for future use).
> **Settings tab:** From this tab, you can change your name or password. Your user name and email addresses cannot be changed. Please notify your membership chair/webmaster at lizgrimes@comcast.net if you need to change this. Also, please note that when you change something on this tab and hit 'submit', you will get a message in red stating that "No changes were made to the account details to be saved". This seems to be a bug and I am hoping it will be fixed in a future release of the software.
> **Change your password:** From the settings tab, select 'Change Password' on the left. Enter your password twice as directed. After selecting 'Submit', you will briefly see a message that your password has successfully been changed, but then you will be logged out. Sorry, another bug in the software!

To **send a message** to an individual member, go to their profile, then select the 'Message' tab in the upper right corner, below the AWC logo. The message window will open as a tab under your own profile, with the individual's user name (usually email address) filled in. Type your message in the box where prompted and click the blue paper-airplane to send it. Messages are only sent within the webpage, and are **not** sent to emails.